

## INTERVIEW OUTCOME FORM

**Date:**  
\_\_\_\_\_

**Position Title:**  
\_\_\_\_\_

**Hiring Manager:**  
\_\_\_\_\_

**Hiring Committee Members:**  
\_\_\_\_\_

**Scoring:**

Transfer the Total Score for each candidate from each Interview Review Form. Use the following scale:

- 5** = Exceptional
- 4** = Better Than Average
- 3** = Capable/Average
- 2** = Below Average, Minimally Acceptable
- 1** = Weak, Problematic, or Non-Existent

	<b>CANDIDATE 1</b>	<b>CANDIDATE 2</b>	<b>CANDIDATE 3</b>
<b>TOTAL SCORE FROM EACH INTERVIEW</b>	Interviewer 1= Interviewer 2= Interviewer 3=	Interviewer 1= Interviewer 2= Interviewer 3=	Interviewer 1= Interviewer 2= Interviewer 3=
<b>TOTAL SCORE FROM ALL INTERVIEWS</b>			
<b>COMMENTS</b>			
<b>FINAL STATUS (OFFER/REJECT)</b>			
	<b>CANDIDATE 4</b>	<b>CANDIDATE 5</b>	<b>CANDIDATE 6</b>
<b>TOTAL SCORE FROM EACH INTERVIEW</b>	Interviewer 1= Interviewer 2= Interviewer 3=	Interviewer 1= Interviewer 2= Interviewer 3=	Interviewer 1= Interviewer 2= Interviewer 3=
<b>TOTAL SCORE FROM ALL INTERVIEWS</b>			
<b>COMMENTS</b>			
<b>FINAL STATUS (OFFER/REJECT)</b>			

Source: Carolina Corrales, Michaela Herzig, Catherine Lloyd, Binia Meixner, and Michaela Steiner, *Libra Recruitment Handbook: Inclusive, Transparent, and Unbiased Recruitment Processes* (Libra/European Commission, May 2017).